

Christ Evangelical Lutheran Church

Council Meeting Minutes

June 15, 2025

At 10:22 a.m., Council President Carol Moonan called the meeting to order with an opening prayer.

PRESENT: Carol Moonan, Sandy Gabel, Ann Bruce, Magan Ratafsky, Valerie Ellis, Interim Pastor Kim Sterner, Jim Erickson, Su Erickson and Jo-Ann Wordell

ABSENT AND EXCUSED: Olga Blanchard, John Brown, Kathy Williams

MINUTES: Sandy Gabel made a motion to accept the May meeting minutes; Magan Ratafsky seconded the motion. There were no objections or discussion, and the minutes were approved as written.

Ann Bruce reported that the May 2025 financial statements were on track per budget, although there was less money spent in the month than anticipated.

UNFINISHED BUSINESS: Jim Erickson discussed the Call Committee's document, the Ministry Site Profile (MSP) regarding the congregation's steps to acquire a permanent pastor. The council members had no questions regarding this document. A motion was made by Ann Bruce, seconded by Su Erickson to approve the MSP as written, and Jim was asked to submit it to the Synod for their approval and further action. It was agreed that Miloy Canete, music director, should be given a copy of this document, as well as any congregation members who request a copy. Jim will create a simple power point presentation to be shared with the congregation at an upcoming meeting to keep congregation members advised of the steps being taken by the call committee.

The trash can near the front door of Building A has been moved to the rear of the property to eliminate the problem of the can being overfilled and trash spilling out onto the ground. The groups renting Building A are now depositing their trash in the dumpster as requested.

Valerie Ellis reported that she will obtain a quote to replace the blinds in four windows of the freshly painted Fellowship Hall in Building A. It was suggested the quote be from contractors who will install the blinds.

COUNCIL REPORTS:

1. Building and Grounds: Jim Erickson distributed a report and highlighted several issues he has been working on.

- a. The solar project is put on hold for the time being.
 - b. Minor issues in both Building A and Building B have been addressed.
2. Evangelism: While Sandy Gabel is gone for part of the summer, Judy Turnen will work with potential new members / visiting persons who complete visitor information cards.
3. Youth: On behalf of Olga Blanchard, Carol Moonan reported that the youth will prepare posters for upcoming events at CELC.
4. Education: Magan Ratafsky reported on a number of youth activities, such as the youth collecting gifts for needy families, and a movie night in August.
5. Fellowship: Valerie Ellis reported that she is working on the upcoming October Fest, scheduled to take place October 18.
6. Outreach: Su Erickson reported that there are approximately 60 families participating in the outreach food program each week. In addition, she noted that the IHELP program has stopped due to lack of funding. A group of SW Valley churches are trying to get IHELP up and running by September 1. Su will continue to monitor potential ways CELC can assist, once insurance can be provided for those hosting guests.
7. Pastor: Pastor Kim Sterner reported there will be two baptisms this summer, as well as a new member induction on Reformation Sunday, October 26.

A motion was made by Su Erickson, seconded by Ann Bruce, to adjourn the meeting at 11:35a.m. There was no further discussion and the motion carried.

Respectfully submitted,

Jo-Ann Wordell, Council Secretary

Minutes approved as corrected 8-24-2025

Building & Grounds Report

June 2025

Established Mailing list: use to ask for advice and volunteers.

Solar Project: No further contact from Sun Valley Solar or Brightwell. No additional progress.

Building A:

1. **Sewer gas smell resolved.** Stack connection to vent repaired for \$200 (no invoice yet)
2. **Fellowship Hall** – Extra pictures removed and taken to Goodwill. Blinds?
3. **Sanctuary Projector** – Fixed. Still waiting for payment for expedited shipping from Casa.
4. **Kitchen Sink Drainage Completed.** Cleanout Cover installed and painted
5. **Going to add donated ceiling fan to little side office in hallway** – no progress.
6. **Toilet Men's Bathroom** – Water continuing to run resolved, but monitoring.
7. **Sanctuary Ceiling Fan in Choir Loft Area:** no longer working -investigating.

Building B:

1. **Outreach 3-door refrigerator** – No change.
2. **Metro Fire semi-annual inspection for Fire Suppression/Extinguishers:** completed.
3. **Metro Fire inspection of Back Flow:** completed.
4. **Backflow Valve leakage West end of property:** Will continue to monitor.
5. **Women's Bathroom:** May replace one toilet that leaks.

HVAC Both Buildings

1. **Masters and Sons did summer maintenance check.** Changed filters, replaced one capacitor.

Landscaping:

1. **Landscaping in front of Building A** – Have identified a couple of people interested in looking at options. Will try to meet this month.
2. **Asked for extra spraying for weeds from RV Landscape.**
3. **Rodent issues** – Monitoring.
4. **Irrigation Leaks** – Monitoring.
5. **Dead tree next to North Parking lot between building** – will investigate.

Signage:

1. **Numerous “faded” parking lot signs** – Signs are on order. - \$325.
2. **Trucks/overnight parking in parking lot** - Signs? Need to talk to Goodyear to see if codes apply.

IT/Technology items:

1. **Servant Keeper** – Going to convert to annual payment (a little cheaper). We are not using to full capabilities, will be investigating how to get better use of tool this year. No Change
2. **Data Procedures/Policies for Servant Keeper/Instant Church Directory** – No Change.
3. **Windows 11 conversion** – Windows 10 will no longer be supported by Microsoft after October. Our newer computers are compatible. No Change.
4. **Replacement Laptop for Worship/Music** – going to investigate (like council go-ahead).
5. **General Purpose “lower end” laptop** – replace older ones we have with one. Zoom calls for Call?
6. **Welcome Video for Web site** – Going to be a Youth Project.

Future Building/Grounds Projects:

1. **Landscaping by Building A**
2. **Parking Lot/Asphalt**
3. **Painting Building B Sanctuary/Classrooms** – some old water damage classroom C wall.
4. **Florescent Tube replacement in Fellowship Hall** – On hold. Still need to analyze.
5. **Replacing Building A Kitchen Sink/garbage disposal** - Still investigating.
6. **Paint BldgA Hallway between office and sanctuary and fellowship hall** – no progress.

Respectfully Submitted:

Jim Erickson