

Christ Evangelical Lutheran Church

Council meeting minutes

May 11, 2025

Council President Carol Moonan called the meeting to order at 10:24 a.m. Pastor Kim opened the meeting with a prayer.

PRESENT: Carol Moonan, , Olga Blanchard, Sandy Gabel, Jim Erickson, Su Erickson, Magan Ratafsky, Interim Pastor Kim Sterner, Kathy Williams, and Valerie Ellis

ABSENT AND EXCUSED: John Brown, Ann Bruce, and Jo-Ann Wordell

Approval of April 13 2025 minutes: Sandy Gabel moved that the April 13 minutes be approved. Olga Blanchard seconded. No corrections or additions and minutes were approved.

FINANCIAL REPORT: Carol Moonan shared John Brown's report. The April financials were shared with the Council. There were several budget questions. Su noted that Team leaders can ask for a line-item report for their area to check income and expenses. Pastor Kim asked if there was a pastor's discretionary fund. Council will take this up at a future meeting.

John is seeking a quote for our insurance coverage as the current coverage is going up 17% starting in June or around \$2400.

John is going to open an account with LiveOak Bank - an online banking company paying 3.5% on our money annually. He plans to deposit \$80,000 which would get us \$2,800 per year interest. Several other online banks were suggested to check for better rates.

John is going to sign a new 5yr printer contract for roughly \$20 more per month but it will get us double our number of color prints as we are almost out per old contract. We will use same printer which has been great.

He will work with the Call committee on the information needed for the compensation package (as a part of the MSP). John will be gone for the summer and return to Arizona mid-October. He will continue to work with the finance team and can be reached by phone or email if necessary.

UNFINISHED BUSINESS:

1. Call Committee - Jim Erickson distributed a draft of the Ministry Site Profile to Council and gave an overview of the process to date. He asked Council to read and submit feedback by Friday, May 16. The Call Committee meets May 22 to finalize the MSP and will submit to Council for approval at their June meeting.
2. Flags - Carol and Sandy started to investigate flags for the entrance parking lot. Magan also shared photo of a feather flag. Council discussed where to place the flags and agreed that we need something at the entrance as well as in parking lot to direct people to Bldg B. Magan will check prices and work on a prototype.

NEW BUSINESS:

Olga Blanchard raised concerns about the church renters on Sunday in Building A. The conditions of the building are not acceptable to all and need to be addressed, as well as overlap in meeting time. An All Church meeting was held in the past (quarterly) to build relationships among the church renters as well as deal with issues. Su mentioned that issues should be dealt with one-on-one and if there are issues or concerns that need to be addressed, they should be sent to the church office via email. If there are pictures of unacceptable conditions (trash, etc) send those too. There are lease agreements for all of the renters that list the times of their access and expectations for cleaning and conditions of the building and grounds at the end of their scheduled time. Su will pull the lease agreements, share information with Carol and notices will be sent to the churches reminding them of their agreements. The office has not received any emails or phone calls about any recent issues or concerns.

COUNCIL REPORTS:

Buildings and Grounds – Jim Erickson distributed his report provided updates on the buildings and grounds activities since the last meeting.

Education – Magan suggested reaching out to military families in the area. She will work on some ideas.

Evangelism – Sandy Gabel reported that the Welcome Center sign is complete and in place. Thank you to David Bruce. She is available at the welcome center which is open at the beginning of every church service. She will talk with Carol and determine who will schedule Greeters in the future, since currently our Ushers are asked to also serve as Greeters.

Health – Kathy Williams reported that she and Su are working on a list of support groups.

Fellowship – Valerie reported that she is working on planning for fall events.

Outreach – Su Erickson reported that the SW Valley I-Help program is taking a pause until fall. Leaders are continuing to work on obtaining grants and writing policies/procedures that can be used to run the program. The CELC Outreach food pantry continues to serve 60-65 families weekly. The snowbird volunteers have left for the summer and we are working on scheduling volunteers around vacations

Stewardship- no report

Worship - Carol Moonan reported that Easter lilies for the altar on Easter Sunday are still available for purchase and may be taken home after the 10am service on Easter. Sue Addy is joining the Altar Guild team.

Youth - Olga Blanchard reported that the youth will hold a Sr. Tech Day on Saturday May 17. They will be available to assist members with electronic devices (cell phones, i-pads, laptops). They are planning a Christmas in July to collect gifts for children in a local domestic violence shelter and a car wash in September. Jim suggested that the youth assist with creating a Welcome Video for the church website.

Pastor's Report – No report

Announcements: The next council meeting will be held on Sunday, June 15, after the 9:00 a.m. service.

Adjournment and closing prayer: Olga Blanchard moved to adjourn the meeting and Magan Ratafsky seconded. Meeting adjourned at 12:05 p.m. Council closed with the Lord's Prayer.

*Respectfully submitted,
Su Erickson (in absence of Jo-Ann Wordell, Secretary)*

Approved 6/15/2025

Building & Grounds Report

June 2025

Established Mailing list: ask for advice and volunteers.

Solar Project: No further contact from Sun Valley Solar or Brightwell. No additional progress.

Building A:

1. **Sewer gas smell resolved.** Stack connection to vent repaired for \$200 (no invoice yet)
2. **Fellowship Hall** – Extra pictures removed and taken to Goodwill. Blinds?
3. **Florescent Tube replacement in Fellowship Hall** – On hold. Still need to analyze.
4. **Sanctuary Projector** – Fixed. Still waiting for payment for expedited shipping from Casa.
5. **Kitchen Sink Drainage – Completed.** Cleanout Cover installed and painted
6. **Replacing Kitchen Sink/garbage disposal** - Still investigating.
7. **Paint Hallway between office and sanctuary and fellowship hall** – no progress.
8. **Going to add donated ceiling fan to little side office in hallway** – no progress.
9. **Toilet Men's Bathroom** – Water continuing to run resolved, but monitoring.
10. **Sanctuary Ceiling Fan in Choir Loft Area:** no longer working -investigating.

Building B:

1. **Outreach 3-door refrigerator** – No change.
2. **Metro Fire semi-annual inspection for Fire Suppression/Extinguishers completed.**
3. **Metro Fire inspection of Back Flow completed.**
4. **Backflow Valve leakage:** Will continue to monitor.
5. **Women's Bathroom:** May replace one toilet that leaks.

HVAC Both Buildings

1. **Masters and Sons did summer maintenance check. Changed filters, replaced one capacitor.**

Landscaping:

1. **Landscaping in front of Building A** – Have identified a couple of people interested in looking at options. Will try to meet this month.
2. **Asked for extra spraying for weeds from RV Landscape.**
3. **Rodent issues** – Monitoring.
4. **Irrigation Leaks** – Monitoring.
5. **Trucks/overnight parking in parking lot** - Signs? Need to talk to Goodyear to see if codes apply.
6. **Dead tree next to North Parking lot between building** – will investigate.

Signage:

1. **Numerous “faded” parking lot signs** – Signs are on order. - \$325.

IT/Technology items:

1. **Servant Keeper** – Going to convert to annual payment (a little cheaper). We are not using to full capabilities, will be investigating how to get better use of tool this year. No Change
2. **Data Procedures/Policies for Servant Keeper/Instant Church Directory** – No Change.
3. **Windows 11 conversion** – Windows 10 will no longer be supported by Microsoft after October. Our newer computers are compatible. No Change.
4. **Replacement Laptop for Worship/Music** – going to investigate (like council go-ahead).
5. **General Purpose “lower end” laptop** – replace older ones we have. Zoom calls for Call?
6. **Welcome Video for Web site** – Going to be a Youth Project.

Future Building/Grounds Projects:

1. **Landscaping by Building A**
2. **Parking Lot/Asphalt**
3. **Painting Building B Sanctuary/Classrooms** – some old water damage classroom C wall.

Respectfully Submitted:

Jim Erickson